

Advisors – Configure and Share Self Registration Code with Students

The SkillsUSA Membership Registration site now offers a quick way for students to “self-register” for SkillsUSA! Follow these simple steps to make it easy to collect student information from their cell phones:

1. Enable the “Self-Registration” feature for your specific Training Programs as desired and then share the unique Registration Code with your students.
2. Let the students enter their own information on their cell phones during or after class.
3. You can review and adjust their information prior to “Joining” your Training Programs online!

Step by Step:

If your State Director has enabled this feature for Advisors to allow Students to “self-register” for SkillsUSA, you can use these steps to enable and share a simple code for your students to enter their information for SkillsUSA on their cell phones during or after class.

Once you are logged into the SkillsUSA Membership site, click the Membership button to review your list of Training Programs as seen below. Look for the “Configure Self-Reg” button below your Training Programs:

Building Maintenance	Barry Building	0	0	7	Members	Join Now	Edit Delete	Invoices	86299
Collision Repair Technology	Troy Coliddel	0	0	3	Members	Join Now	Edit Delete	Invoices	15160
Cosmetology	Reddy Rouge	0	0	2	Members	Join Now	Edit Delete	Invoices	15166
Electrical Technology	Jack Shockly	0	0	1	Members	Join Now	Edit Delete	Invoices	63786
Other - Not Listed	Whoam Eyye	0	0	0	Members	Join Now	Edit Delete	Invoices	123528
Vocational/Career Exploration	Vicky Vocation:	0	0	1	Members	Join Now	Edit Delete	Invoices	114790

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School-wide invoice for All Members JOINED so far this year: [School-Wide Invoice](#)

School-wide PDF Price Quote for ALL Members (joined and not-yet joined): [Price Quote](#)

Listing of ALL individual invoices: [All Invoices](#)

Membership History By Program (Excel): [Membership History \(XLSX\)](#)

Configure Student Self-Registration: [Configure Self-Reg](#)

National Chapter ID: 4347

SkillsUSA-Register.org TEST / Developer Enable or disable the ability for Students to self-register into your Training Programs

Here you can control when to open and close self-registration for each training program and also look up the specific Registration Code for each training program. **Each Advisor can only see and enable Student Self-Registration for their OWN Training Program using this screen.**

Membership

[Main](#) [Membership](#) [Conference](#) [Help](#) [Logout](#)



Configure Student Self-Registration

School: **Bedford Science & Tech Center**

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Use this page to enable/disable Student Self-Registration by Training Program and to identify the unique “Registration Code” for each Training Program at your school.

If you enable students to self-register, they can register for SkillsUSA using the link below along with the unique CODE for each Training Program at your school. This simply allows the students to enter their own personal data - each Advisor still needs to confirm the information and JOIN each Training Program.

For more information, [watch this brief training video.](#)

Direct students to this link: <https://www.skillsusa-register.org/join> and provide them with the appropriate Registration Code from their Training Program / Class below.

#	Enable Self-Reg?	Registration Code	Training Program	Division	Advisor Email	Advisor First	Last
Edit	<input checked="" type="checkbox"/>	D3781	Auto Service Technology	S	math@bedford.k12.va.us	Mark	Mathguy

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Click "Edit" in the first column to enable/disable this feature for your training programs. For example, you might enable it DURING class and walk the students through it, but then DISABLE it so the students cannot add more members after class is over.

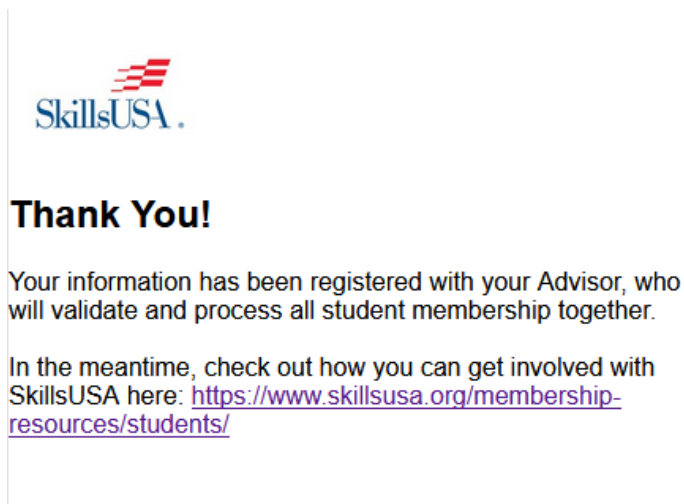
Once enabled, share the unique Registration Code with your students specific to the appropriate Training Program. Walk your students through these steps:

Step 1 – Go to www.skillsusa-register.org/join , select your State and enter the Registration Code for your Program:

Step 2 – After validation, enter your name, date of birth and gender.

Step 3 – If Student Demographics are enabled for your State, you may optionally provide answers to as many of the demographic questions as you want, then click Register. *(Note: these optional demographics are controlled at the State level. Nothing is required and any answers are stored separately from the individual student information. If the State Director has not enabled Student Demographics, then this section will not be visible at all, and students can only provide name, date of birth and gender.)*

Students fill in as much as they want and click "Register". When the student registration is complete, they receive a brief Thank You message and link to the Students page of the main SkillsUSA.org site.



Welcome!

Select your SkillsUSA State and enter the Registration Code provided by your teacher to sign up for SkillsUSA today!

State:

Code:

3:54

School Information

School	Bedford Science & Tech Center
Training Program	Vocational/Career Exploration
Teacher	Halterman

Personal Information

First Name

Last Name

Date of Birth

Gender M F X

Optional Demographics

The following demographic questions are optional. Your answers will NOT be related to your personal membership information and are only summarized at the School and Training Program level for the purpose of increasing federal Perkins funding for your state.

Race/Ethnicity

Are you currently receiving foster care?
 Yes No Prefer Not to Answer

Are you currently receiving free or reduced lunch?
 Yes No Prefer Not to Answer

Do you have any type of disability?
 Yes No Prefer Not to Answer

Finally, remember to go back and Disable the Student Self-Registration option after you've collected all your student information. As the Advisor, you can then review and adjust student names as needed prior to clicking the JOIN button for each Training Program.